

## Minutes of the Housing Authority of the County of Dodge

*Special Note: There was no board meeting held on January 23, 2019 due to inclement weather. Meeting was reposted for the following date and time.*

The Dodge County Housing Authority met Thursday, January 24, 2019 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Shirley Kitchen, Mary Reak

Absent: Becky Glewen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Shirley Kitchen to approve the agenda. The motion was seconded by Mary Reak. Motion carried.

Motion was made by Mary Reak and seconded by Shirley Kitchen to dispense the reading of the December 27, 2018 minutes and approve them as presented. Motion carried.

Public Forum- none

Communications- Milton "Butch" Meintz family thank-you for funeral flowers /appreciative tenant's Christmas thank you for cleaning staff

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Mary Reak to approve the financial reports as presented. Motion carried.

Eugene Wurtz joined the meeting.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The Board reviewed Oak Grove check number 3085. Board also reviewed current HA credit card bill. A motion was made Shirley Kitchen and seconded by Mary Reak to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period January 2019.

Theresa	12-11	Burnett	12-11	Iron Ridge	8-7	Waupun	48-46
Ashippun	12-12	Lowell	12-12	Juneau	15-15	Oak Gove	24-21
Reeseville	14-12	Hustisford	14-14	Beaver Dam	17-17		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 136 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Finish Remodel on Burnett Apartment. Beaver Dam fire inspection noted a few minor issues that Bob repaired the same week. Reeseville fire panel replaced. Juneau lift inspection- no issues. Waupun elevator inspection- no issues.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report.

Management- Donna did a presentation at the ADRC about Housing Authority programs. Shred-IT Truck picked up 33 boxes. Jamie will attend a training on blended housing programs.

Old Business:

- A. Beaver Dam exterior door bids-tabled.

New Business:

- A. A motion was made by Eugene Wurtz to approve the contingency plan for continued government shutdown as presented. The motion was seconded Mary Reak. Motion carried.
- B. A motion was made by Mary Reak to renew Reeseville as Senior Dining Site for 2019. The motion was seconded Eugene Wurtz. Motion carried.
- C. A motion was made by Shirley Kitchen to reaffirm Board Resolution 2012-1A Housing Authority commitment to secure funding from other sources as needed for Oak Grove Phase 2. The motion was seconded Eugene Wurtz. Motion carried.
- D. A motion was made by Mary Reak to approve the Developer Fee Agreement Oak Grove Phase 2. The motion was seconded Shirley Kitchen. Motion carried.
- E. A motion was made by Eugene Wurtz approve the bid from Mayville Floor Company to replace hallway carpet in D6 Building 110. The motion was seconded Mary Reak. Motion carried.
- F. A motion was made by Eugene Wurtz to approve the Dodge 6 2019/2020 budget. The motion was seconded by Shirley Kitchen.
- G. A motion was made by Mary Reak to table the Dodge 1 2019/2020 budget. The motion was seconded by Eugene Wurtz.

The next meeting of the Dodge County Housing Authority is scheduled February 27, 2019 at 8:30a.m.

A motion was made by Mary Reak to adjourn. The motion was seconded by Eugene Wurtz. Motion carried.

Meeting adjourned at 10:05 a.m.

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Glenn Stousland, Chairperson

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Donna Braun, Executive Director

# DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

Fax Number 920-386-2725

## OCCUPANCY REPORT---Rural Development

January 1, 2019

Move-Outs/Move Ins

February 1, 2019

### Dodge 1

Theresa 12-11  
Ashippun 12-12  
Reeseville 14-12  
Burnett 12-11  
Hustisford 14-14  
Lowell 12-12  
Iron Ridge 8-7  
Juneau 15-15  
Beaver Dam 17-17  
Total Vacancies 116 -111  
Percent Vacancy 4.3%

1 M/I

1 M/I

Theresa 12-11  
Ashippun 12-12  
Reeseville 14-13  
Burnett 12-11  
Hustisford 14-14  
Lowell 12-12  
Iron Ridge 8-8  
Juneau 15-15  
Beaver Dam 17-17  
Total Vacancies 116 - 113  
Percent Vacancy 2.6% YTD 5.25%

### Dodge 6

Waupun 48- 46  
Total Vacancies 48-2  
Percent Vacancy 4.2%

1 M/O

Waupun 48-45  
Total Vacancies 48 - 3  
Percent Vacancy 6.3% YTD 3.91%

### Dodge 8/OGLLC

Oak Grove 24 -21  
Percent Vacancy 12.5%

Oak Grove 24-21  
Percent Vacancy 12.5% YTD 12.5%

All Units 188 /178 6%

All Units 188/179 4.2%

## HUD HOUSING CHOICE VOUCHER PROGRAM

January 1, 2019

Total program participants paid by Dodge County 136 + 0 port out = 136 total

February 1, 2019

Less 1 household removed  
Less 1 households voluntarily off  
Less 0 port out absorbed  
Less 0 voucher searching  
Added 1 Port In absorbed  
Added 0 New  
Added 0 voucher searching back on program  
Program Participants in Dodge County 135  
Paying for port out 0  
Total program participants we are paying for 135  
Current program participants searching 0  
Current Vouchers Issued 0  
Waiting List / with local preference, and not very low 2736/3116

Prepared – February 21, 2019